



**NORTH THURSTON PUBLIC SCHOOLS  
RESPONSIBILITY CONTRACT  
2010-2011 - REVISED**

**Certificated Responsibilities Outside Contract Day**

By signing and dating this responsibility contract, the undersigned is indicating fulfillment of additional responsibilities beyond those performed during the basic education work year and work day. The employee understands those responsibilities include one or more of the following:

1. Preparing for school opening and closing
2. Work connected with the conclusion of the school year
3. Conferencing with parents
4. Supporting student activities
5. Providing individual help to students
6. Evaluating student work
7. Workshops, classes, and in-service work
8. Researching educational materials and supplies
9. Improving and maintaining professional skills
10. Preparation and revision of materials
11. Planning with other staff in areas of instruction and curriculum
12. Working with computers and other technology as related to educational uses
13. Attending district-connected meetings such as PTSA, open house, etc.

**Responsibilities Focused on Student Achievement Stemming from Participation in School Improvement Activities**

By signing and dating this responsibility contract, the undersigned is indicating fulfillment of additional responsibilities related to school improvement work focused on student achievement such as, but not limited to, one or more of the following:

1. Instructional Coaching cycle
2. Book studies
3. School improvement planning
4. Committee work
5. Analysis of student work as professional development
6. Curriculum and grade level expectation (GLE) alignment work
7. Professional development (at staff meetings, grade level meetings, etc.)
8. Peer coaching in other classrooms

**Verification of Participation in District Directed Professional Development Time Activities**

The undersigned indicates intent to verify participation in 30.0 hours (prorated if less than full time) of District Professional Development Time activities. Verification will be submitted through My Learning Plan prior to September 1, 2011, except for employees separating employment with the District who will submit verification on or before their final day of work. The undersigned also acknowledges the ability to opt out of District Professional Development Time activities, and agrees to have the appropriate per diem amount deducted from pay, or if employee fails to complete all hours it is agreed the appropriate per diem amount will be deducted from pay.

I verify fulfillment of the conditions of the Supplemental Contract which recognizes the professional activities performed in the three responsibility areas identified above.

\_\_\_\_\_  
Employee Signature  
«NAME», «F4»

\_\_\_\_\_  
Date  
«LOC»